

Weill Cornell Medical Library Reserve Request Course Registration

Course Name:		Year/ Group:	
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Start date:		End date:	
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Faculty Name:		Phone:	
Contact Name:		Phone:	

WCMC Reserve policy

Items owned by WCMC Library:

Hard copy: Books – entire book will be placed on Reserve. Individual students may make one copy of assigned chapter or chapters for personal use.

Journals – one copy of journal article will be put on Reserve. Individual students may make one copy for personal use. A scan of the article can be made for electronic posting.

I understand that copies of only small portions of copyrighted works (i.e. one article from a journal issue, one chapter of a book) can be placed on reserve.

Online material from our licensed electronic resources:

Books – Links directly to chapters of online books can be posted. However, be advised that we have a finite number of online “copies” of books. If all online copies of a book that we own are in use, additional patrons will be unable to access that book until some one logs off.

Journals – Links to articles from journals the Library subscribes to will be posted. Please see the ITS Remote Access chart for information on off-site access privileges:

http://www.med.cornell.edu/its/services/rem_acc/rem_acc.html

I understand all electronic reserves will be password protected. A list of students enrolled in this course, along with their email addresses, must be submitted with this

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